



Chicago Section
Institute of Food Technologists



the First Section

Chicago Section IFT Executive Committee Meeting Minutes

Date: May 12, 2014 Café LaCave
Time: 3:30-5:00PM

Attending Officers: John Chambers, James Colby, Olivia Fisher.

Executive Committee: Bill Becht, Laura Colby, Laura Gray, Jan Miller, Manoj Shah, Timothy Stubbs, Keith Shafer, Mike Wanous.

Committee Chairs: Uwe Nienaber, John Fenstermacher, Manoj Shah, Dan Best, Katie Schmidt, Joy Dell'Aringa, Susan Abraham-Rivera, Zeek Agosto, Jim Anderson, and Zuoxing Zhang.

Guests: Aaron Uesugi, William Melnyzchenko, Amy Jones, Christine Carr, Shelly Nickals-Richardson, Mike Baysal, Sanford Wolgel, Marla Todd, Dean Duxbury.

Staff: Lynnda Nelson

Call to order: Meeting called to order at 3:37PM

John Chambers

Approval of Previous Minutes:

Olivia Fisher

Minutes were approved with no changes.

Treasurer's Report

Jamie Colby

Report Submitted.

Top-of-the-Agenda Business

Meeting dates for 2014-2015 Term

Motion: To approve the dates submitted for the next year's meetings put together by John Budin. Seconded, motion carried. Votes 10 yes to 0 no.

September 8th

October 20th

November 12th – Suppliers Night

December 8th

January 12th

February 9th

March 9th

April 20th

May 18th



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New Meeting Attendees

John Chambers opened a discussion on how to grow attendance at the dinner meetings. With all the changes implemented this year such as marketing the complete year beginning June 1, a lineup of excellent speakers, social media marketing, and fixed price for meetings, we only saw an average of 5 more people per meeting.

Suggestions included doing a networking outreach to address concerns about a lack of networking opportunities at the meetings. Implementing the minuteperson program and renaming it the Corporate Ambassador was suggested. It was also suggested having happy hours, or other events and activities on different nights, to try to reach out to new members. Having IFT provide CPU/PDU points for the CFS certification for attending the meetings would be very helpful. The Business Office will speak with Linda Perucca and Sharrann Simmons as IFT Board Members to see if they can assist. A pre meeting list of who is attending might helpful.

There is a meeting on June 11th, to discuss pricing, meeting locations. Manoj is trying to secure pricing for next year to make sure there is no increase. It was also suggested having a Downtown meeting.

Website

We have decided on one website designer Hill and associates. The website will be redesigned over this summer. Goal is to have it completed no later than September 1, 2014.

Motion: To propose a vote to redesign the website and approve a budget not to exceed \$12,000.00. Seconded, motion carried. Votes 9 yes 1 no.

Program discussion for next year

Glenn Bluemer put together a presentation on speakers he is working on for next year. He also put together info for a dinner meeting event in Chicago at Everest Restaurant. He is working to get more details and approval on location.

CSIFT Business Report

Report submitted.

Lynnda Nelson

Committee Reports

Auditing Committee

No report.

Terry Schwartz

Awards / Nominating Committee

Report Submitted.

Linda Perucca

Finance Committee

The finance committee put together a report and proposal which summarizes information they received throughout discussions with the Minnesota sections. Minnesota has more assets than any other sections other than Chicago. We are trying to learn how they have been so successful gaining assets. A proposal was submitted on how we want to move forward investing our assets. We have around \$670,000 in assets available to make decisions. We would like to make smart investments. The proposal was to put \$500,000 in capital funds in an investment account with a combination of bonds and cd's . We will follow the bylaws, and will not put more

Uwe Nienaber



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than \$25,000 in a single bond. We will follow a 10 year laddering strategy. The investment account would be managed by fidelity. We would make the investment decisions and the section would only take on small investment costs. This should generate about 20,000-\$25,000 annually, a 3-4% rate of return. We would keep \$100,000 dollars in CD's. We make roughly about \$150,000 a year on Suppliers' Night, and if Suppliers' Night doesn't happen we would be able to reimburse everyone, but would need the \$100K. The remainder \$70,000 would be kept in a savings account and available.

Over the next few years we believe our scholarship money will be shrinking so we are trying to make better investments to support the scholarships. The proposal is moving towards capital funds providing enough income to take care of a portion of the scholarships. Financial plan was discussed, and what our definition of that is.

The proposal is ultimately to consolidate into one investment account. A more formal proposal will be submitted potentially at the June 11 Leadership Meeting as the Finance Committee was asked for more information in order to make a decision.

Golf Outing Committee

No report.

Mike Hosler

Historian

No report.

Porter Myrick

Hospitality/ Student Night

Student night is going back to March because that is when the students want it to be. It will be March 9th 2015. Spring breaks will not be an issue.

Keith Schaffer

Host Section Activities Committee

No report.

Linda Perucca/Pat Sullivan

House Committee

Report submitted. There was discussion to keep meal prices the same as the 2013-2014 term. \$50 for members and \$60 for non-members. No vote.

Manoj Shah

Long Range Planning Committee

No report.

Dan Best

Marketing

(CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website)

No report.

Denise Michalik

Membership Committee

No report.

Sharim Lane / Joy Dell'Agrina



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New Professionals Committee

Report submitted. They attended a comedy show in Chicago for their April event. Next event is a Schaumburg Boomers baseball game May 23rd.

Molly Connor / Niki Baran

Professional Development

No report.

Susan Abraham-Rivera

Program Committee

Report submitted.

John Budin

Scholarship Committee

Nancy Moriarity

Sue Moncton Scholarship/Memorial scholarships

The scholarship committee had a phone call where there was some discussion about this scholarship. The committee would like to take a step back and discuss a few things that have been established. For example, the Streitelmeier scholarship. They committee would like to understand better why we have certain scholarships, who the people were, and how it was decided to have these types of scholarships. They are trying to better understand the scholarship committee would love to know more about the history of how decisions were made with the scholarship committee in the past and how all of this came about, before making any decisions on what to call the scholarship.

It was suggested also that the scholarship committee give a presentation to explain the scholarships given to students, where they are going, what % goes where, etc.

Requests for Awards and Grants:

- A request was submitted to CSIFT for \$500 to sponsor the **Regional Collegiate Dairy competition** to be held in September. The funds will be used to cover the cost of competition awards. We have done this in the past. **Motion:** To approve the \$500 grant for dairy judging competition. Seconded, motion carried. Votes 9 yes, 0 no.
- A request was submitted to CSIFT for \$500 to sponsor the 2014 **University of Illinois Food Science and Human Nutrition Graduate Student Symposium**. The Symposium gives graduate students an opportunity to share their presentations and posters with faculty and sponsors before the IFT Annual Meeting. The event is June 18 and the funds will be used to provide small travel grants to students, provide light food and drink, and thank you gifts for judges. This would be a new opportunity. **Motion:** To approve the \$500 grant for UOIFI FSNGSA symposium. Seconded, motion carried. Votes 7 yes, 2 no.



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Suppliers' Night Committee

Innovation Now! Forum was discussed. We are trying to figure out if this is a worthwhile event, as it has had low attendance in the past. Lynnda suggested that we cancel if we don't have 9 companies signed up. If we don't get interest now, it was suggested that we change venues and have a keynote speaker that was one hour before the event, so that people can easily transition to the show. The keynote would need to be an impactful person. Suggested time would be 11:00-12:00. It would be replacing Innovation Now! Forum with one keynote speaker. Beverages should be provided. It was also suggested to have a technical session where we have technical papers discussed for 30 minutes etc. John Chambers will reach out to try to Heather Brotcke to get one keynote speaker. It was suggested to have the speaker focus on innovation to make it an easy transition from innovation now.

Jim Anderson

Tanner Committee Report:

No report.

Zuoxing Zheng

Motion to adjourn meeting at 5:07 PM – Motion was seconded and carried.

Submitted by: Olivia Fisher

CSIFT Secretary